

**INEEL WATER INTEGRATION PROJECT MEETING MINUTES**  
**Wednesday, April 24, 2002**

**Attendees:**

<b>Name</b>	<b>Organization</b>	<b>E-Mail Address</b>
Brad Bugger	DOE-ID	<a href="mailto:buggerbp@id.doe.gov">buggerbp@id.doe.gov</a>
Doug Burns	INEEL	<a href="mailto:deb4@inel.gov">deb4@inel.gov</a>
Dave Frederick	INEEL Oversight Program	<a href="mailto:dfrederi@deq.state.id.us">dfrederi@deq.state.id.us</a>
Richard Kauffman	DOE-ID	<a href="mailto:kauffmrm@id.doe.gov">kauffmrm@id.doe.gov</a>
Marianne Little	INEEL	<a href="mailto:lit@inel.gov">lit@inel.gov</a>
Marilynne Manguba	INEEL	<a href="mailto:mangma@inel.gov">mangma@inel.gov</a>
Marilyn Paarmann	WPI	<a href="mailto:Marilyn_Paarmann@id.wpi.org">Marilyn_Paarmann@id.wpi.org</a>
Jeff Perry	DOE-ID	<a href="mailto:perryj@id.doe.gov">perryj@id.doe.gov</a>
Al Yonk	INEEL	<a href="mailto:yonkak@inel.gov">yonkak@inel.gov</a>

**On Phone:**

Jan Brown	INEEL	<a href="mailto:browjm@inel.gov">browjm@inel.gov</a>
Doug Maddox	DOE-HQ	<a href="mailto:Doug.Maddox@em.doe.gov">Doug.Maddox@em.doe.gov</a>
E.B. Nuckols	DOE-HQ	<a href="mailto:ernest.nuckols@em.doe.gov">ernest.nuckols@em.doe.gov</a>

**Review of Action Tracking Log and 30-day Look Ahead**

Doug Burns reviewed the Action Tracking Log and 30-day Look Ahead.

- A draft Waste Management work package has been completed and is under review.
- The EM project interface meeting will be rescheduled, the purpose of the meeting is to continue discussion of who is responsible for what.
- The meeting with Jeb Blackburn to discuss how best to evaluate the various work packages for connections to the Water Integration Project will be on Thursday, April 25.
- Jan Brown, Brad Bugger, and Doug Burns will be attending the meeting with the Wood River RC&D in Ketchum on May 2.
- The draft outline of the conceptual model summary document will be provided to Jeff Perry and E.B. Nuckols for review.
- Cheryl Whittaker has prepared some recommendations on the electronic library tool. The goal this year is to benchmark a tool. This will include looking at what industry is using.

**Funding for 2003**

Clay Nichols has asked for information on funding needs for the Water Integration Project and for addressing the top five uncertainties by May 1<sup>st</sup>. Doug will organize a meeting for Monday a.m. on 2003 planning.

**Stakeholder Involvement**

Jan Brown asked for comments on the website guidelines. Jeff Perry indicated he would like to have them reviewed at DOE-ID. Jan went over the outline of the fact sheet and asked for comments by Thursday, April 25<sup>th</sup>. A draft of the fact sheet will be prepared for the next meeting.

**Experts Panel**

The possibility was discussed of having the Subsurface Science Initiative expert panel take on the Water Integration Project as part of their scope. A list of the members of the panel will be provided to the group.

**Next Meeting**

Wednesday, May 1, 2002